



GAMBLING ACT 2005 PROCEDURES FOR LICENSING SUB-COMMITTEE

- 1.0 Chair to introduce Members of the Licensing Sub-Committee and Legal Adviser and Clerk and ask all Parties to identify themselves to the Hearing.
- 2.0 Chair to outline the procedure to be followed.
- 3.0 Chair to summarise the issues arising from the representations that are relevant to the Gambling licensing objectives and invite speakers to address, and confine their representations to, those issues.

Applicant's Representations

- 4.0 Applicant or representative to present application and call any person to assist in presenting their application.
- 4.1 Responsible Authorities to ask questions of the applicant or representative.
- 4.2 Interested Parties to ask questions of the applicant or representative.
- 4.3 Members and Officers to ask questions of the applicant or representative.

Responsible Authorities' Representations

- 5.0 Responsible Authorities to make their representations and call any person to assist in making their representations.
- 5.1 Applicant or representative to ask questions of the Responsible Authorities.
- 5.2 Members and Officers to ask questions of the Responsible Authorities.

Interested Parties' Representations

- 6.0 Interested Parties to make their representations.
- 6.1 Applicant or representative to ask questions of the Interested Parties.
- 6.2 Members and Officers to ask questions of the Interested Parties.
- 7.0 Members to ask any further relevant questions arising from the Hearing.
- 8.0 Responsible Authorities, Interested Parties and applicant (or representatives) to make their closing addresses.
- 8.1 Chair asks all parties to confirm they are satisfied that they have said all they wish to say.
- 9.0 The Sub-Committee may retire to determine and rule upon the application (or if appropriate all parties, Officers, press and public will withdraw whilst determination takes place). The Sub-Committee may request the Legal Adviser to advise on legal issues.
- 10.0 The Sub-Committee will announce its decision and communicate the determination of the application and the reasons for that determination.